

The Cascades Condominium  
C/o Property Management of Andover  
P.O. Box 488  
Andover, MA 01810

January 27, 2025

Dear Residents:

Cascades Condominium Association maintains Homeowners files, pursuant to Statute of the Commonwealth of Mass, specifically chapter 183A as amended by chapter 400. The statute requires unit owners to provide ownership and occupancy records to the condominium association within which they own property. In an effort to update owner and resident records and maintain our communication system, a resident data sheet will be sent out annually for you to fill out and return.

Completed forms can be mailed to Property Management of Andover, PO Box 488, Andover, MA 01810, e-mailed to [jenp@pmandover.com](mailto:jenp@pmandover.com) or placed in the drop box inside the mailroom. Also, for your convenience you may click onto the link <https://www.pmandover.com/6d-typeform>, fill out the form online and click submit.

**Failure to complete and return the resident data sheet will result in daily fines in the amount of \$10.00 per day being assessed to your account and your pool pass withheld.**

Please have the resident data sheet returned no later than **May 1, 2025**.

Thank you for your anticipated cooperation in the above request.

Sincerely,

The Cascades Condominiums  
Board of Governors